



## PROGRAM ASSOCIATE, GENDER-BASED VIOLENCE South Asian Network | Artesia, CA

### About the South Asian Network (SAN):

SAN is a 32-year old grassroots, community-based, nonprofit organization dedicated to advancing the health, well-being, and civil rights of South Asians in Southern California. It is one of the only South Asian organizations of its kind, providing outreach, direct services, and advocacy in three key areas: health and well-being, civic engagement, and gender-based violence. SAN embraces the diversity of the South Asian American community as a strength and builds unity among South Asian immigrants in Southern California. SAN also strives to build alliances among the South Asian community, other immigrant communities, and communities of color in order to advance a shared progressive agenda for Southern California.

The SAN team is composed of highly dedicated, resourceful, accomplished and diverse individuals who are passionate about social issues—including social justice, empowerment, and diversity and inclusivity. While our work atmosphere is casual and friendly, we employ the utmost levels of professionalism, excellence and integrity in our work. For more information about SAN, visit [www.southasiannetwork.org](http://www.southasiannetwork.org).

### About Program Associate, Gender-Based Violence Role:

**Reports To:** Executive Director & Program Manager

**Type:** Full-Time (40 hours/week), Non-Exempt

**Salary/Wages:** DOE, plus health insurance, paid leave, and opportunity to contribute to the organization's 403b retirement plan.

The Gender-Based Violence unit at SAN, AWAZ (Voices Against Violence), is an important and growing program. We provide case management and counseling services to survivors of sexual assault, domestic violence, and human trafficking. We also build coalitions with community-based organizations, service providers, law enforcement, and other groups to improve the coordinated response to all survivors of domestic violence and sexual assault—especially new immigrants—and work to prevent violence in the South Asian community. The Program Associate for Gender-Based Violence will report to the Program Manager.

### POSITION RESPONSIBILITIES:

- Provide crisis intervention and support groups to survivors of domestic and sexual violence.
- Provide supportive service, case management and advocacy to survivors of domestic and sexual violence with goal of developing plans and to implement appropriate intervention towards healthy relationships.
- Provide case management support to the DV/SA survivors and their children in case of child abuse and work with the families for violence prevention and after care to strengthen relationships
- Provide accurate and up-to-date information and referrals to callers and clients.
- Collaborate with organizations and government agencies such DPSS, DCFS, etc. who engage in providing the self-defined needs of survivors of domestic and sexual violence, and/or human

trafficking.

- Assist clients as they cope with challenging situations that arise in life by listening and supporting, inspiring, advocating and referring them to local resources.
- Maintain strong working relationships with staff and programs and ensure agency representation within community resources.
- Design, facilitate and present outreach, education and professional trainings, leadership to survivors of domestic, sexual violence, and/or human trafficking.
- Attend regular staff meetings, training and maintain regular contact with staff and supervisor, document and track services provided.
- Work closely with the team to complete program surveys, monthly reporting and updating in-house client database
- Perform related duties essential to the position or the program.

## PHYSICAL REQUIREMENTS:

- In an eight-hour workday, the employee must be able to bend and crouch occasionally, sit continuously and stand or walk frequently.

## REQUIRED QUALIFICATIONS:

- Bachelor degree in Social Work, Sociology, Counseling, or related field.
- Experience working with diverse populations including individuals impacted by domestic and/or sexual violence.
- Demonstrated understanding of the effects of poverty, disabilities, cultural differences and specialized training in trauma-focused counseling modalities.
- Ability to complete timely, confidential, and ethically appropriate documentation.
- Comfort and competence in working independently as well as part of a team.
- Strong computer skills including Word, Excel and PowerPoint.
- Excellent communication and time management skills.
- Ability to work flexible hours.
- Valid California driver's license, insurance, and automobile that may be used during working hours.
- Bilingual skills (English + South Asian language).
- Ability to support the mission and philosophy of the South Asian Network.

## DESIRABLE QUALIFICATIONS:

- Postgraduate degree in Social Work, Sociology, Counseling, or related field
- State of California license in Social Work, Counseling, or related field
- Previous experience working with the South Asian community
- Completion of 65-hour State certification on Domestic & Sexual Violence training
- Experience in support group facilitation; demonstrated excellence in conflict resolution skills.
- Experience and/or training in providing crisis intervention services, client advocacy, and counseling to survivors of domestic and or sexual violence

To apply, please email a cover letter, resume with salary expectations, and non-academic writing sample to: [saninfo@sansocal.org](mailto:saninfo@sansocal.org). **Applications will be accepted on a rolling basis.**

*The South Asian Network is an equal opportunity employer that values diversity at all levels. All individuals, regardless of personal characteristics, are encouraged to apply.*